
Flash Report | April 21, 2021

Flash News <flashnews@udallas.edu>
Reply-To: Flash News <flashnews@udallas.edu>
To: "Mrs. Shelley Gayler-Smith" <sgayler@udallas.edu>

Wed, Apr 21, 2021 at 3:59 PM



UNIVERSITY OF DALLAS

FLASH REPORT

Wednesday, April 21

Please send items to flashnews@udallas.edu by Monday at 3 p.m.
for consideration in the Wednesday Flash Report.



COVID UPDATES

The [COVID-19 Preparedness Committee](#) meets twice weekly and will continue to do so throughout the spring semester to continuously evaluate all things regarding COVID and UD. If you have any questions which you would like the COVID committee to answer, please submit them [here](#) for discussion at our CVIT meetings.

Summary of Updates: Over the past few months, several updates have been made to our campus COVID health and safety protocols to reflect changes in CDC guidance, our contact tracing efforts, and other information that has been vetted by the COVID committee and approved by the President. These changes are summarized below in an effort to clarify the protocols that are still in place:

- Reduced from six to three the social distancing requirements for indoor classes / events.
- Removal of static seating charts for classes.
- Masks are optional for students living in on-campus residential housing after 5 pm., however, masks are still required to be worn by professors, students, and staff indoors

during classes, business hours, and after hours in any other campus building.
- Removed requirements for one-way directional movement in and out of buildings.

There are just a few weeks left in the academic year, so your vigilance in continuing to maintain our protocols with regard to masking, distancing, and personal hygiene will help us stay on track for a celebratory in-person Commencement weekend, May 15-16. Stay safe & stay healthy!

General Counsel Message

The Office of General Counsel is preparing to roll out a new contract management software program (DocuSign CLM) during the summer months for use university-wide. DocuSign CLM will streamline contract drafting, and the review, execution, and storage processes. Between now and the implementation of DocuSign CLM, please use this form to submit contracts for legal review: [Contract Review Request form](#).

If you have any questions, please contact Heather Lachenauer at hlachenauer@udallas.edu.

HR Updates

Happy Administrative Professionals Day!



March to Mississippi Challenge: We're at the Halfway Point!

Our current Mobile Health team challenge, Majestic National Parks, is nearing its halfway point. 93 employees have assembled teams and are participating in the challenge. These UD walkers are that much closer to meeting their wellness goals and getting their wellness credit for 2022!

The leaderboard as of Tues., April 20, based on average steps per day, is as follows:

1. UD Athletics
2. Cardinal Crusaders
3. Walking Woodchucks
4. Mike, Ryan and Others?
5. STEAM Striders
6. Constantin Killers
7. Sole Mates
8. Check Us Out
9. Facilitators
10. COB
11. Hope
12. Sole Sister
13. COB2
14. AIS

Participants in the walking challenge should refresh their steps in the Mobile Health app every few days. We want all of your steps to count towards the challenge! Refresh your steps by clicking on the upper left-hand triple bars, select 'Activity Tracker' and click on Refresh Steps. Check out the March the Mississippi FAQ [here](#) for more information. With a little less than two weeks to go, the teams are working hard to get to one million steps by April 30. The teams that reach a million steps will be announced in an upcoming issue of the Flash News.

If you missed out on the March to Mississippi Challenge, stay tuned for our next challenge. As a reminder, employees must complete two wellness challenges to earn their \$50 wellness credit for their 2022 medical benefit contribution.

Quarter 1 Raffle Winners

Congratulations **James McGovern, Cherie Hohertz, and Kelly O'Briant!** They are last quarter's winners of the Mobile Health Quarterly Raffle. Participating in challenges and completing wellness checks on the app gets you points that earn tickets for raffles. The winners' prize choices included a \$150 Academy Gift Card, \$150 Whole Foods Gift Card or a Fitbit Charge 4.

If you have any questions about Mobile Health, raffles and quarterly challenges, contact Eva Avila, Senior HR Generalist, at (972) 721-5255 or eavila@udallas.edu. You may also visit <https://www.udallas.edu/offices/hr/wellness> for more information.

Civil Rights Update

Civil Rights Information Session

As a reminder, the Civil Rights Information Sessions, communicated in former President Hibbs' [Jan. 25 email](#), are mandatory. Both faculty and staff are required to attend one session over the course of the spring semester. **Due to necessity, we will be adding one more virtual information session on Wednesday, May 12th at 12 pm. If you are completely remote or have conflicts at the other session times, please sign up for this session.** Please sign up for any session, in-person or zoom, [here](#). The in-person sessions will take place in the CFH Catholic Foundation Boardroom on Thursdays at 12 pm and Fridays at 8 am for the remainder of the semester, as well as on select Wednesdays at 12 pm. If you are not able to attend any of these sessions, please contact Maggie Chavey at machavey@udallas.edu as soon as possible.

Employee Updates

Welcome: New Employees

4/19 - Elizabeth Harris - Advancement Services Assistant

Thank you for your Service: Employees Leaving

4/28 - Adrienne Freas - Classical Education Advisor

4/30 - Mary Emily Chernoff - Administrative Assistant

Information Systems & Technology Update

Password Reset Policy Reinstated

This is a notice to faculty and staff that the university's password reset policy is in effect once again. As a refresher, this policy requires you to change your Network/Single Sign-On password within the notified change window. **You have between now and May 18, 2021 to change to your password.** Instructions on how to change your password can be found on the UD website [here](#).

The password policy was suspended from March 2020 to February 2021 to accommodate our transition to a remote work/learning environment.

If you need any assistance or technical support please submit a help desk request to support@udallas.edu

Events to Anticipate

April 21

[Schools and the Confrontation with Transgenderism | 7:30 PM | SB Hall Multipurpose Room or Virtual](#)

April 22

[Virtual Artist Talk "How Close is Close Enough?" | 5:30 PM](#)

[Virtual Book Presentation by Fr. Roch Kereszty, O.Cist. | 7:15 PM](#)

April 23

[Mr. Burns, a Post-Electric Play \(2012\) | 8 PM](#)

[Shakespeare Panel | 1 PM Virtual](#)

April 28

[EnCore Lecture "What Makes a Person: Moira, Persona, Ethos" | 12 PM Virtual](#)

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